

YUBA COUNTY, CALIFORNIA
BOARD OF SUPERVISORS – BUDGET WORKSHOP

APRIL 24, 2008

The Honorable Board of Supervisors of the County of Yuba met in regular session on the above date, commencing at 9:08 a.m., within the Government Center, Marysville, California, with a quorum being present as follows: Supervisors Dan Logue, John Nicoletti, and Donald Schrader. Supervisors Mary Jane Griego and Hal Stocker were absent. Also present were County Administrator Robert Bendorf and Clerk of the Board of Supervisors Donna Stottlemeyer. Chairman Logue presided.

FISCAL YEAR 2008/2009 DEPARTMENTAL BUDGETS

County Administrator Robert Bendorf advised the purpose of workshop would provide a recap from departments on accomplishments and goals with a preview of budget information for fiscal year 2008/2009. Mr. Bendorf recapped timelines for the state budget revise and County budget hearings.

Clerk Recorder/Elections: County Clerk Terry Hansen, Supervising Recording Clerk Fay Martin, and Supervising Elections Clerk Donna Hillegas, recapped the following and responded to Board inquiries:

- Social Security number truncation project
- Certification of recording staff
- Staff cross training and index of recorded documents
- Poll worker program
- Upcoming elections and 100 percent accuracy of February electronic votes

County Counsel: County Counsel Daniel Montgomery the following and responded to Board inquiries:

- Current staffing and legal review workload
- Ordinance Code review and automation
- Upcoming review of Questys for database
- Increase in travel expenditures for training

Sheriff-Coroner: Sheriff Steve Durfor recapped goals and accomplishments including the following and responded to Board inquiries:

- Departmental mission and vision for 2008/2009
- Strategic plan accomplishments for crime prevention programs and campaigns, re-entry model for inmates

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- Budget increases due to salary and benefits
 - Operating expenses
 - Staffing and vacancy
 - Functional relationships with Probation and District Attorney

Probation: Chief Probation Officer Steve Roper recapped the following and responded to Board inquiries:

- Program functions
- Recidivism rate and probation violators
- Transition training to maintain stable workforce
- Juvenile Hall facility study
- Bi-County Joint Powers Agreement for Juvenile Hall

District Attorney: District Attorney Patrick McGrath recapped the following and responded to Board inquiries:

- Investigative and legal assistance to law enforcement agencies
- Professional development and assignment rotation of prosecutors
- Specialized vertical prosecution and gang suppression
- Direct file system for traffic tickets
- Increase in salaries and benefits
- State proposal of reduction in inmate population
- Relationship with Beale Judge Advocate General Officer

Agricultural Commissioner: Agricultural Commissioner Luis Mendoza and Assistant Commissioner Kevin Rousch recapped goals and accomplishments including the following and responded to Board inquiries:

- Accomplishments from 2007/2008
- Biologist classification and duties
- Succession planning
- Agricultural buffer for development projects
- Water quality issues on watershed
- Oversight of Fish and Game Advisory Commission
- Japanese dodder disease
- Expansion of weights and measures enforcement
- Plant quarantine and exclusion
- Enforcement actions and penalties

Library: Library Director Loren MccRory recapped goals and accomplishments including the following and responded to Board inquiries:

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- Investment return analysis
 - Library objectives
 - Collection assessment of materials
 - Cross training of staff regarding information management and customer services
 - Personnel review of classifications and qualifications
 - Cardholder and circulation increase
 - P Various meeting room uses
 - California Room
 - Public computer access

RECESS

The Board recessed at 11:58 a.m. and reconvened on April 29, 2008 at 8:30 a.m. with staff members present as indicated above and goals and accomplishments including the following Board members present: Supervisors John Nicoletti, Mary Jane Griego, and Donald Schrader. Supervisors Dan Logue and Hal Stocker were absent. Vice-chairman Nicoletti presided.

Assessor: Assessor David Brown recapped goals and accomplishments including the following and responded to Board inquiries:

- Implementation of Recorded document software
- Electronic Filing of Business Property Statement
- Remapping of Assessor's Plat Map
- Proposition 13 and 8 property roll values
- Decreased roll value and affect to Special Districts

Auditor: Auditor-Controller Dean Sellers recapped goals and accomplishments including the following and responded to Board inquiries:

- Departmental Functions
- Reorganization of Position Specifications and Classifications
- Audits of Transient Occupancy Tax

Treasurer/Tax Collector: Treasurer-Tax Collector James Kennedy recapped goals and accomplishments including the following and responded to Board inquiries:

- Implementation of Electronic Deposits
- Property Tax System Enhancements
- Implementation of E-payments
- Audit from Lake Francis Resort

County Administrator Robert Bendorf recapped the budget process, timelines for presentation of final budget, and advancement of construction costs regarding levee improvements permit processes.

Community Development and Services: Director Kevin Mallen recapped goals and accomplishments including the following and responded to Board inquiries:

- Customer Service training provided to all staff
- Evaluation of Business Process with customer service questionnaires
- Community Rating System regarding flood insurance

Assistant Chief Building Official Brent McClean recapped the Building Department budget and reduction in allocated positions to sixteen.

Code Enforcement Supervisor Jeremy Strang recapped functions and workload advising a lower resolution of cases dues to staff turnover.

Environmental Health Director Tej Maan and Hazardous Materials Supervisor Clark Pickell recapped goals and accomplishments including the following and responded to Board inquiries:

- Staffing Levels
- Coastal Cleanup project
- Education in Community project
- CUPA functions
- Hazardous Material Response Plan
- Aboveground Petroleum Storage Program
- Universal Waste Program

Assistant Planning Director Ed Palmeri recapped goals and accomplishments including the following and responded to Board inquiries:

- Initiation of General Plan Update and Zoning Ordinance update
- In-house staff training
- Budget reductions and allocated positions
- Project review and consultation

Housing and Community Services Director Debbie Phillips recapped goals and accomplishments including the following and responded to Board inquiries:

- Administration of \$7,662,652 grant funding
- High Performance Certification received from United States Housing and Urban Development

Public Works Director Mike Lee recapped goals and accomplishments including the following and responded to Board inquiries:

- Completed Road Projects
- Status of Plumas Lake Interchange
- Highway 70/Feather River Boulevard Interchange
- Letter of Map Reduction regarding Olivehurst area
- Reduction of three positions
- Carryover balance and revenue sources
- Diesel vehicle regulations

Clerk of the Board of Supervisors: Clerk of the Board Donna Stottlemeyer recapped goals and accomplishments including the following and responded to Board inquiries:

- Board appointment committees
- Document management
- Website management for Board of Supervisors
- Budget changes for Board of Supervisors and Board Special
- Training manuals for staff and committee appointees

County Administrator: County Administrator Robert Bendorf and Assistant County Administrator Randy Margo recapped goals and accomplishments including the following and responded to Board inquiries:

- County budget process
- Joint Land Use Study
- General Plan update
- County Growth
- Workforce Planning Project
- County Strategic Planning Process

Emergency Services Director Aaron Ward recapped the following:

- Compliance and training for County and Special Districts
- Flood preparedness public awareness program
- Recovery Operations Plan

RECESS

The Board recessed at 12:05 p.m. and reconvened at 1:05 p.m. with all Board and staff members present as indicated above.

Public Guardian: Public Guardian Christina Billeci recapped goals and accomplishments including the following and responded to Board inquiries:

- Management of 81 cases
- Conservatorship investigations
- Rise in senior referrals
- Public Guardian Training for certification
- Budget increases

Child Support Services: Director Tina Taylor recapped goals and accomplishments including the following and responded to Board inquiries:

- Software conversion
- Performance measures exceeding 90 percent
- Customer Relations Unit activities
- Increased expenses and revenue losses
- 13 vacant positions to remain unfunded

Health and Human Services: Director Suzann Nobles recapped goals and accomplishments including the following and responded to Board inquiries:

- Funding revenue sources
- Strategic Plan 2007/2008
- Public Awareness Campaign
- Employee training opportunities
- Prevention/Early intervention programs
- Advocating healthy neighborhood/lifestyles
- Allocated positions with 19 unfunded and 11 deleted

Administrative Services: Director Doug McCoy recapped goals and accomplishments including the following and responded to Board inquiries:

- Work Order System for Building and Grounds and Custodial
- Review of Fleet Services Program
- Courthouse boiler system
- Conversion of South Annex maintenance
- Five-year capital maintenance plan

Personnel-Risk Management: Director Martha Wilson recapped goals including the following and responded to Board inquiries:

- Master Labor Agreement for Yuba County Employees Association
- Workforce planning
- Employee relations, benefits, and recognitions


- Second Annual Employee Recognition lunch
- Executive Leadership Academy and supervisory training
- Employee Safety Program
- Implementing automated employee performance evaluation program

Sutter Yuba Mental Health: Director Tom Sherry recapped the following and responded to Board inquiries:

- State budget impacts
- Position vacancies and limited term positions
- Funding revenues
- Early Intervention and prevention funding
- Client housing opportunities

ADJOURNMENT

There being no further discussion to come before the Yuba County Board of Supervisors, the meeting was adjourned at 3:49 p.m.


Chairman

ATTEST: DONNA STOTTEMEYER
CLERK OF THE BOARD OF SUPERVISORS



Approved: May 27, 2008