

YUBA COUNTY, CALIFORNIA

BOARD OF SUPERVISORS

JUNE 22, 2004 – BUDGET HEARINGS

The Honorable Board of Supervisors of the County of Yuba met in regular session on the above date, commencing at 1:30 p.m., within the Government Center, Marysville, California, with a quorum being present as follows: Supervisors Dan Logue, Bill Simmons, Mary Jane Griego, Donald Schrader, and Hal Stocker. Also present were Auditor-Controller Dean Sellers, County Administrator Kent McClain, County Counsel Daniel Montgomery, and Clerk of the Board of Supervisors Donna Stottlemeyer. Chairman Simmons presided.

PUBLIC HEARING - SPECIAL DISTRICTS

A. Linda Street Lighting Maintenance District: Following presentation by Public Works Director Kevin Mallen, Chairman Simmons opened the public hearing and inquired if anyone in the audience wished to address the Board on this matter. No one came forward.

Upon motion Supervisor Schrader, seconded by Supervisor Logue, and unanimously carried, the public hearing was closed and the Board adopted Resolution No. 2004-84, which is on file in Yuba County Resolution Book No. 35, which is entitled: “RESOLUTION ADOPTING BUDGET FOR LINDA LIGHTING AND LANDSCAPING DISTRICT.”

ADOPT
RESOLUTION
NO. 2004-84

B. Gledhill Landscaping and Lighting Maintenance District: Following presentation by Public Works Director Kevin Mallen, Chairman Simmons opened the public hearing and inquired if anyone in the audience wished to address the Board on this matter. No one came forward.

Upon motion Supervisor Logue, seconded by Supervisor Stocker, and unanimously carried, the public hearing was closed and the Board adopted Resolution No. 2004-85, which is on file in Yuba County Resolution Book No. 35, which is entitled: “RESOLUTION ADOPTING BUDGET FOR GLEDHILL LANDSCAPING AND LIGHTING DISTRICT.”

ADOPT
RESOLUTION
NO. 2004-85

COUNTY SERVICE AREAS

Following presentation by Public Works Director Kevin Mallen, Chairman Simmons opened the public hearing and inquired if anyone in the audience wished to address the Board on this matter. No one came forward.

Upon motion of Supervisor Logue, seconded by Supervisor Stocker, and unanimously carried, the public hearing was closed, and the Board adopted the Fiscal Year 2004/05 Budget for County Service Areas No. 2 through 60.

ADOPT
CSA
BUDGET

COUNTY BUDGET FISCAL YEAR 2004/2005

County Administrator Kent McClain stated the proposed budget for Fiscal Year 2004/05 has been a difficult budget with significant revenue lost. Mr. McClain advised staffing adjustments for Community Development will be brought forward in the coming weeks to avoid adversely affecting development, and further advised a reorganization recommendation for the Office of Emergency Services and the CUPA program will also be forthcoming to maximize efficiency and effectiveness of these functions.

Mr. McClain outlined the following key aspects proposed to balance the budget:

- A-87 funds of approximately \$2.7 million emanating from charges against federal grant programs in the operating budget. Previously, funds were not budgeted and made up part of the County's fund balance.
- General Fund expenditures reduced by 10 percent for all departments.
- Contingency Fund reduced from \$1.5 million to \$500,000.
- Reduced the Sheriff's General Fund subsidy by \$1 million while providing the entirety of the jail bed revenue from INS inmates with a net result General Fund increase of \$700,000.
- Deleted 33 permanent positions, 4 limited term positions, and allocated 13 vacant positions with no funding appropriated.
- Implemented voluntary time-off programs in certain departments in-lieu of staffing reductions.
- Utilized one-time savings from the County's Liability Insurance Fund of approximately \$632,000.
- Deleted funding for Yuba Arts Council and Yuba-Sutter Chamber of Commerce.

Mr. McClain outlined the following adjustments not included in the proposed budget:

- Increase in Clerk-Recorder Services and Supplies to be covered by fee revenue
- Increase in Public Works Federal and State revenue to be used for road improvements to Loma Rica Road
- Increase in Building Inspection Salaries and Benefits to reflect a transfer of Treasurer employee to avoid layoff while providing an Accounting Position
- Use a portion of District Attorney Public Safety Fund balance to cover decrease in Child Abuse Grant and Violence Against Women Grant funding

Mr. McClain advised total expenditures exceed revenue and the budget is balanced by use of \$1 million in one-time savings. Mr. McClain commended staff and work performance during trying times and remained optimistic customer service would be effective, efficient, and courteous.

Chairman Simmons opened the public hearing and inquired if anyone wished to address the Board. No one came forward.

In response to various Board inquiries regarding Community Development staffing issues, Mr. McClain discussed differences between use of consultant services and hiring of new employees and the need to work through peak development with a balance of additional employees to meet immediate needs. Mr. McClain advised a presentation on staffing issues would be made at the meeting of July 6, 2004.

RECESS

The Board recessed at 1:55 p.m. to June 23, 2004, at 9:30 a.m.

RECONVENE

The Board reconvened at 9:35 a.m. on June 23, 2004, with all Board and staff members present as indicated above.

Chairman Simmons advised departmental presentation would be taken in alphabetical order for those desiring to make a presentation and inquired if anyone wished to address the Board.

Veteran's Services: Health and Human Services Director Suzanne Nobles introduced Veteran's Services Officer Marvin King.

Assessor: Assessor David Brown advised to meet the ten percent reduction request two full time Audit Appraiser positions would be eliminated, rather than reducing the real property division due to the increase in workload from development. Mr. Brown further stated the

positions are responsible for annual evaluations of over 4,000 roll units with a market value over \$350 million which would be in jeopardy of being lost.

RECESS

Due to a power failure, the Board recessed at 9:47 a.m. and reconvened at 10:01 a.m. with all Board and staff present as indicated above.

County Administrator Kent McClain advised there was not an estimated time for power to be restored and recommended a recess until 1:30 p.m.

The Board recessed at 10:01 a.m. and reconvened at 1:30 p.m. with all Board and staff members present as indicated above.

Bi-County Mental Health: Sutter-Yuba Mental Health Director Joan Hoss advised funding would not be requested for Fiscal Year (FY) 2004/05 and FY 03/04 will end without deficit. Ms. Hoss advised June 30, 2004 would be the 30th Anniversary for Mental Health and invited Board and staff members to an open house celebration.

Ms. Hoss outlined the following accomplishments:

- Implementation of HIPPA requirements.
- Bi-County Drug and Alcohol Program
- Building remodel
- Maintaining financial viability with static revenue while maintaining services

Supervisor Griego left at 1:35 p.m. and returned at 1:39 p.m.

Assessor/Continued: Assessor Dave Brown continued with previous comments by advising 10 percent totals \$107,000 and requested \$105,784 from AB 589 Trust Fund be allocated as revenue to maintain the two positions. Mr. Brown recapped the history of trust fund use for administration costs by the Assessor, Auditor and Treasurer with the Assessor maintaining control and approval. Mr. Brown advised services and supplies would be reduced by \$2,000 to meet the \$107,000 reduction. Mr. Brown further commented on the A-87 cost allocation plan, and felt allocating costs to departments caused more than a ten percent reduction to occur. Mr. Brown felt the cost plan needed to be analyzed for a more "fair and equitable" approach. Mr. Brown further commented on the current development, growth in staff within Community Development, and effects to other departments which have not been allowed staff growth and reducing staff to meet budget requirements.

Chairman Simmons advised the budget advisory committee will be addressing the A87 cost allocation plan with a resolution being presented at midyear.

Following Board discussions regarding use of AB 589 Trust Funds, Mr. McClain advised it would be use of one-time savings to maintain staff, further stating other departments have used trust funds to balance their budgets.

In response to Board inquiries, Mr. Brown advised he would take each year's finances as presented and would cut staff at that time if so recommended by the Board and further stated trust fund use would allow the department to remain functional, perform statutory mandates, and maintain property tax revenues.

Upon motion of Supervisor Stocker, seconded by Supervisor Griego, and unanimously carried, the Board authorized allocating \$105,784 from AB 589 Trust Fund to the Assessor's budget as revenue. AUTHORIZE AB 589 TRUST FUND USE

Auditor-Controller: Auditor Dean Sellers advised to meet budget requirements one position has to be eliminated which means loss of the front desk clerk and felt a more equitable use of trust funds should have been considered to maintain staff between the three departments.

Chairman Simmons admonished comments regarding trust fund use should have been entertained during the Assessor's presentation and requested further comment. There being none departmental presentations moved forward.

Board of Supervisors/Board Special: Following Board discussion regarding quality of membership to various organizations, at the recommendation of Supervisor Stocker and upon motion of Supervisor Logue, seconded by Supervisor Griego, and unanimously carried, the Board suspended membership to Regional Council of Rural Counties for Fiscal Year 2004/05. SUSPEND RCRC MEMBERSHIP

Upon motion of Supervisor Griego, seconded by Supervisor Stocker, and unanimously carried, the Board authorized canceling membership to the National Forest Coalition. CANCEL MEMBERSHIP

Upon motion of Supervisor Griego, seconded by Supervisor Schrader, and unanimously carried, the Board authorized canceling membership to the Sacramento Motherlode Association. CANCEL MEMBERSHIP

Upon motion of Supervisor Simmons, seconded by Supervisor Griego, and unanimously carried, the Board suspended membership to National Association of Counties. SUSPEND NACO MEMBERSHIP

Supervisor Logue stated in light of departmental request to reduce costs by ten percent, Boards members should lead by example, and upon motion of Supervisor Logue, seconded by Supervisor Simmons, and carried with Supervisor Griego voting in opposition, the Board reduced Board salaries by ten percent. REDUCE BOARD SALARY 10 PERCENT

Chairman Simmons advised Board salary increases are concurrent with Judicial cost of living increases and if received, Board salaries would be readdressed at midyear.

Following Board discussion on the merits of the Yuba Sutter Arts Council, community benefits, and financial challenges within the County budget, and presentation by Council Executive Director Chris Vantress, upon motion of Supervisor Stocker, seconded by Supervisor Griego with Supervisors Logue and Schrader voting in opposition, the Board allocated \$4,500 to the Yuba Sutter Arts Council. ALLOCATE ART COUNCIL FUNDS

Community Development: Community Development Director Tim Snellings gave a power point presentation which included workload and staffing issues, advising six of 12 positions allocated during FY 2003/04 have been filled. Mr. Snellings advised the proposed budget is a base budget and recommendations for amended staffing, salaries, fees, and budget strategy would be brought forward in August for Board consideration.

County Administrator: In response to an inquiry by Supervisor Simmons regarding the vacant Administrative Assistant position, County Administrator Kent McClain advised the allocation had not been deleted and filling would be contingent on funding.

County Counsel: County Counsel Daniel Montgomery advised to meet the ten percent general fund reduction the Professional Services budget was eliminated and each attorney will be taking three voluntary days off per month without pay for the rest of the fiscal year. Mr. Montgomery further stated time records are kept for the A87 cost allocation plan advising five departments use 3.1 fulltime attorneys which leaves .9 for the remaining 24 departments, not including workload for the Planning Commission, Local Formation Agency Commission, Assessment Appeals Board, and special districts. Mr. Montgomery further advised legal assistance response time has been 21 days with 96 percent of responses within 14 days and requested departments allow adequate time when requesting legal review in light of staff reductions. Mr. Montgomery advised recommendation to include County Counsel time in the current fee structure regarding Community Development fees and to forego free services to Special Districts would be brought forward.

Supervisors Griego and Simmons commended Mr. Montgomery for his professionalism and leadership, and commended staff for their participation in voluntary time off.

Grand Jury: In response to Board inquiries, County Administrator Kent McClain advised the 2004/05 budget reflects increases in Grand Jury daily fees and mileage as a result of State regulation changes.

Library: Librarian Loren MccRory commended County Administrator and Personnel staff for their assistance in budget preparation and reorganization of staff and library hours.

Public Defender: County Administrator Kent McClain advised effective July 1, 2004 conflict counsel will be assigned to the County and further advised a meeting has been scheduled with Court staff to resolve various issues of that assignment, including competency of conflict counsel. Mr. McClain advised changes occurred as a result of Ms. Givens election to Superior Court.

District Attorney Pat McGrath commented on the role of the County regarding competency of conflict counsel which was previously handled by the Court Judges. Mr. McGrath advised performance evaluations for conflict counsel cannot be conducted by a lay person and stated a conflict to assist in this role.

Public Guardian: Public Guardian Chris Billeci stated comments were included within the budget report submitted and Board decision would be to either eliminate the Probate Conservatorship Program and remain at status quo with current conservatees, or to fund the department at the requested level.

In response to Board inquiries, Assistant County Administrator Randy Margo advised revenue income for targeted case management may be reduced or deleted entirely by the State and would be monitored throughout the fiscal year.

Supervisor Simmons commented on the importance of Public Guardian services not diluting those services. Supervisor Simmons further commented on A87 practices and billing to General Fund departments and reiterated addressing the process.

Mr. Ed Fleming, Marysville, suggested looking to other counties for solutions with respect to A87 allocations.

Sheriff-Coroner: Sheriff Virginia Black advised previous years' discussions on A87 charges were fruitless which led to a meeting with Maximus consultants and providing corrected information which resulted in a net reduction of \$1.1 million in A87 costs due to being billed for services which had not been received. Sheriff Black further advised the County Administrator had stated the reduction in A87 cost to the Sheriff budget were spread across the other departmental budgets and could not understand this logic since services had not been performed.

Sheriff Black outlined the various functions and budget responsibilities advising to meet the ten percent reduction one allocated dispatcher position and other deputy positions would remain vacant and expenses had been cut. Sheriff Black advised an additional \$1 million General Fund reduction was requested by the County Administrator and the following adjustments were recommended:

- \$308,000 from the Jail Bed Trust Fund and an additional \$168,000 previously designated for addition of three jail positions
- One-time use of Jail Capitol Improvement Trust Fund in the amount of \$167,056 which is equivalent to the Building Use allowance applied in the A87 cost plan
- Increase in miscellaneous revenue in the amount of \$9,257 from State Criminal Alien Assistance Program funding award
- \$300,000 from 108 fund balance from FY 03/04
- Various line items reductions within the Jail and Sheriff Budgets totaling \$46,932

Sheriff Black stated after making the 10 percent reduction there were no other reductions to make without deputy layoffs and felt that was unacceptable due to the influx of development within the County.

In response to an inquiry by Supervisor Simmons, Mr. Margo advised the adjustments outlined by the Sheriff were included with the addendum provided during the June 22, 2004 hearing.

PUBLIC COMMUNICATIONS

No one came forward.

Auditor Dean Sellers requested a recess to prepare Budget amendments as voted on by the Board.

Chairman Simmons advised any savings should be allocated to the Contingency Fund.

RECESS

Upon motion of Supervisor Schrader, seconded by Supervisor Logue, and unanimously carried, the Board recessed at 3:35 p.m. to June 29, 2004 at 10:00 a.m.

/s/Bill Simmons, Chairman

ATTEST: DONNA STOTTLEMEYER
CLERK OF THE BOARD OF SUPERVISORS

/s/Donna Stottlemeyer

Approved: July 20, 2004

YUBA COUNTY, CALIFORNIA

BOARD OF SUPERVISORS

JUNE 29, 2004 – BUDGET HEARINGS

The Honorable Board of Supervisors of the County of Yuba reconvened at on the above date, commencing at 10:00 a.m., within the Government Center, Marysville, California, with a quorum being present as follows: Supervisors Dan Logue, Bill Simmons, Mary Jane Griego, Donald Schrader, and Hal Stocker. Also present were Auditor-Controller Dean Sellers, County Administrator Kent McClain, County Counsel Daniel Montgomery, and Clerk of the Board of Supervisors Donna Stottlemeyer. Chairman Simmons presided.

Supervisor Simmons stated County Counsel has advised pursuant to Government Code §1235 Board salaries could not be reduced during an election year after candidacy papers have been filed.

Following Board discussion, upon motion of Supervisor Schrader, seconded by Supervisor Stocker, and unanimously carried, the Board rescinded the action of the Board to reduce Board salaries by ten percent and left to the discretion of each Supervisor to donate a portion of salary back to the General Fund. RESCIND
BOS SALARY
REDUCTION

Mr. Ed Fleming, Marysville, felt Board members are significantly underpaid which limits the number of candidates and Board members give abundantly to the community.

Mr. Greg Crompton, Dobbins, felt Board members are “worth more than the County can afford to pay.”

Operating Funds: Upon motion of Supervisor Schrader, seconded by Supervisor Logue, and unanimously carried, the Board approved Fiscal Year 2004/2005 Budget for Section I, which is identified as Exhibit “A” and is attached to and made a part of these minutes. APPROVE
EXHIBIT
“A”

Upon motion of Supervisor Schrader, seconded by Supervisor Logue, and unanimously carried, the Board approved the following funds:

- | | | |
|------------------------------|-----------|--------------------------------|
| • Airport | \$647,025 | APPROVE
INDIVIDUAL
FUNDS |
| • Automotive Service | \$0 | |
| • Sheriff-Automotive Service | \$0 | |
| • Workers Comp | \$0 | |
| • Liability Insurance | \$0 | |
| • Health Insurance | \$0 | |

- General Insurance \$0
- Unemployment Insurance \$0
- Short Term Disability \$0

Upon motion of Supervisor Stocker, seconded by Supervisor Griego, and unanimously carried, the Board the Board set the Fifth Street Bridge Contingency Fund at \$105,000 and the General Fund Contingency at \$385,000. APPROVE
CONT. FUND

Upon motion of Supervisor Logue, seconded by Supervisor Griego, and unanimously carried, the Board accepted adjustment to the proposed Budget for Fiscal Year 2004/2005, which is identified as Exhibit “B”, which is attached to and made a part of these minutes, and closed the Budget Hearings for Fiscal Year 2004/2005. APPROVE
EXHIBIT “B”

ADJOURNMENT

There being no further business to come before the Yuba County Board of Supervisors, the meeting was adjourned at 10:18 a.m. by Chairman Simmons.

/s/Bill Simmons, Chairman

ATTEST: DONNA STOTTLEMEYER
CLERK OF THE BOARD OF SUPERVISORS

/s/Donna Stottlemeyer

Approved: July 20, 2004