



Case #DA _____

APPLICATION FOR DEVELOPMENT AGREEMENT
INSTRUCTIONS FOR FILING

Chapter 11.40

This application (**plus four copies of the completed application**), and all necessary submittal requirements must be properly completed and have original signatures of the applicant(s) and property owner(s). **All fees and application materials must be received at the time of filing.**

FILING FEE SCHEDULE

Revised 1/2012

APPLICATION TYPE	DEPOSIT	RATE
Development Agreement		
CDSA Fees	\$3,000.00	\$105/hr. over 24 hrs. + Expenses
GIS/GPU/ZO Maintenance Fee	\$120.00	----
Hearing Publication/preparation - (Requires 2 hearings @ \$250 each)	\$500.00	----
<i>Total Initial Submittal \$3,620</i>		

ENVIRONMENTAL REVIEW: All projects are subject to environmental review in accordance with the California Environmental Quality Act (CEQA). This environmental review is required in order to determine if the project will have an impact on the environment. *You will be notified of the environmental determination and any fees associated with completing the environmental review once the initial review of your project has been completed.* The types of environmental documents and their associated fees are listed below:

Notice of Exemption	\$150	----
Initial Study & Exemption	\$260	----
Initial Study & Negative Declaration	\$1,095	----
Initial Study & Mitigated Negative Declaration	\$2,625	----
Mitigation Monitoring Plans (+ hourly over 3 hrs)	----	\$315.00 + 105./hr. over 3 hours
EIR or EIS	----	Deposit is based on contract (full cost)
EIR Management Fee	----	10% deposit of contract (\$105/hr)
NCIC (SB18 cultural resources)	\$75	----
NOD*	\$50*	----
Department of Fish & Game Fees*	\$2,101.50/\$2,919.00*	----
<i>*You must pay the fee that is in place at time of recordation</i>		
Development Agreement Annual Review	\$840.00	----

SUBMITTAL REQUIREMENTS

Prior to submitting an application, contact the Community Development & Services Agencies Director at 530-749-5430 to initiate the process.

1. Original plus four (4) copies of the completed application form.
2. The Required processing fee.
3. Two (2) copies of a preliminary title report, current within 6 months.
4. Four (4) copies of a metes and bounds legal description of the property to be covered by the Development Agreement.
5. Four (4) copies of an exhibit map sized 8 ½” by 11” indicating:
 - a) Property lines
 - b) Existing Easements and type

- c) Assessor Parcel Number
 - d) Major Street Names
 - e) Vicinity Map
 - f) North arrow
 - g) Summary of project statistics
6. Four (4) copies of “Exhibit C” to the County’s Development Agreement form and any other comments or requests to be negotiated as part of the Development Agreement.
 7. One copy of the Assessor's Parcel Map with the subject site clearly identified.
 8. Signed “**Agreement to Pay**” form.



Case #DA _____

DEVELOPMENT AGREEMENT APPLICATION

File in person to:

*Yuba County Community Development & Services Agency – Planning Department
915 8th Street, Suite 123, Marysville, CA 95901
(530) 749-5470 main * (530) 749-5434 fax*

NOTE:

APPLICATIONS THAT ARE NOT COMPLETELY FILLED OUT AND WHICH DO NOT HAVE ALL THE REQUIRED SUBMITTALS WILL NOT BE ACCEPTED FOR FILING. STAFF'S ACCEPTANCE OF THE APPLICATION OR DEEMING THE APPLICATION COMPLETE DOES NOT IMPLY THAT STAFF WILL RECOMMEND APPROVAL _____ (INITIAL) OR THAT YOU WILL RECEIVE APPROVAL FROM THE HEARING BODY.

Contact Information:

Please check the appropriate box below.

BILL TO PROPERTY OWNER APPLICANT ENGINEER OTHER: (must submit contact information)

Applicant(s):

Name: _____

Address: _____

Street _____ City/State/Zip _____

Phone: (Business) _____ (Home) _____ Email: _____

Property Owner(s):

Applicant(s):

Name: _____

Address: _____

Street _____ City/State/Zip _____

Phone: (Business) _____ (Home) _____ Email: _____

2nd Property Owner(s):

Applicant(s):

Name: _____

Address: _____

Street _____ City/State/Zip _____

Phone: (Business) _____ (Home) _____ Email: _____

Engineer/Surveyor:

Name: _____

Contact: _____

Address: _____

Street _____ City/State/Zip _____

Phone: _____ (Fax) _____ Email: _____

APPLICANT'S/OWNER'S* DECLARATION UNDER PENALTY OF PERJURY

(Must be signed by the Applicant and the Property Owner)

I am (we are) the owner(s) of the property that is the subject of this application and I (we) have completed this application and all other documents and maps required herein, or have permitted the person(s) identified as the Applicant on Page 1 of this application to do so on my (our) behalf. Owner and/or Applicant hereby certify that the information and statements made herein are, in all respects, true and correct to the best of my (our) knowledge and belief.

I (we) also declare under penalty of perjury that the foregoing is true and correct as evidenced by my (our) signature(s) below.

Property Owner(s):

Print: _____ Signed: _____ Date: _____

Print: _____ Signed: _____ Date: _____

Applicant(s):

Print: _____ Signed: _____ Date: _____

*Note: If the owner or applicant is other than an individual(s), a copy of a Resolution from the corporation or partnership agreement authorizing this application must be attached hereto.

Project Description: (add separate sheet if necessary)

Address and Location of Project Site:

Assessor's Parcel Number(s): _____

Current Zoning of Property: _____

Size of Property (acres/square feet): _____

Current Use of Project Site: _____

REQUEST:

Additional information that may be helpful in evaluating this request

Date Filed: _____	EA Fee Paid: _____
By: _____	
CZ/GPA Fee Paid: _____	
Receipt Number: _____	
Notes: _____	



Community Development & Services Agency

915 8th Street, Suite 125, Marysville, CA 95901

Phone: (530) 749-5430 Fax: (530) 749-5424

Web: <http://www.co.yuba.ca.us>

Agreement to Pay Form for Project #: _____

RECITALS

The costs to provide specific project related services are billed to the applicant at an hourly rate pursuant to the Yuba County Ordinance Code Chapter 13. As listed in the fee schedule of Chapter 13, the fees for services that have an applicable hourly rate have the word "deposit" beside the fee amount. This initial deposit amount and an original completed Agreement to Pay Form must be submitted to the Community Development and Services Agency (CDSA) in order for services to begin and be assessed at the specified hourly rate. The herein fees are intended to compensate CDSA for staff time and/or consultant time spent on the applicant's project.

Any person acting on behalf of the property owner for the work referenced below shall be requested to present documentation evidencing that they are the owner's representatives. This may include Power of Attorney, a notarized statement from the property owner or a copy of a contractual arrangement.

TERMS OF AGREEMENT

I/We understand that Yuba County Ordinance Code Chapter 13 requires a deposit for services and CDSA will bill as services are rendered against that deposit. I/We agree to pay any required additional deposit(s) to maintain a positive deposit balance. I/We understand that all services by CDSA will cease for this project if the deposit is depleted to zero balance and a request for an additional deposit payment has not been fulfilled by the applicant within 30 days of the request. I/We further understand that until CDSA receives written notification of a change in the information provided below, I/We am/are responsible for payment for all services performed by CDSA. I/We understand that upon completion of the project any unused portion of the deposit will be returned to the applicant at the billing address on file or to any written change of address on file with CDSA.

In the event there is an outstanding balance due for the project and the request for payment is 90 days or more past due, I/We agree to allow and hereby consent to the delinquent payment amount being made by the Yuba County Board of Supervisors for placement of a lien on the property equal to the past due amount plus additional penalties as described in Yuba County Ordinance Code Chapter 13.

SITE INFORMATION	BILLING INFORMATION
APN:	Project Name:
Property Owner/Business Name:	Applicant:
Address:	Address:
Telephone:	Telephone:

I declare under penalty of perjury under the laws of the State of California that I am the property owner or that I am authorized to enter into this fee agreement on his/her behalf. I have read the conditions concerning CDSA Fees and I understand that in the event that the billing party I have indicated does not pay required fees, I will be responsible for payment and failure to pay could result in a judgment or other lien being placed on the above referenced property. I further agree to advise CDSA in writing should I no longer be associated with the above referenced project/property and identify the new responsible party.

Signature _____ Dated: _____ CDL# _____

Printed Name _____ Telephone # _____