

Mortuary and Indigent Cremation Services
Addendum #1
Dated March 31, 2014

1. *Does the County have an approved process they want the facilities to use for disposal and final disposition of the remains for the cremation of indigent individuals?*
For indigent cremations, we require a basic cremation and ask that the remains be returned to the successful mortuary until efforts to find family to release the remains to, have been exhausted. In cases where no family can be located, we ask that the mortuary make arrangements for final disposition.
2. *How will the approval process work for the County to notify facilities when, how and where the remains will be disposed of (notification, timelines, approvals)?*
The County's Chief Deputy Coroner will work with the mortuary to determine when the remains will be disposed of. The County is requesting the successful mortuary to propose where and how final disposition is made. All approvals will come from the Chief Deputy Coroner or his designee.
3. *Are background checks required if drivers will not be on County premises?*
No
4. *Can an outside crematory be used?*
Yes. Although, this is considered to be a subcontractor and the County must be provided the company information as well as notified if this information changes.
5. *In locations that require hazmat gear, will the County provide such equipment? Does the vendor need to provide the equipment? Will the vendor be required to provide equipment to County staff on scene?*
The vendor should be prepared to supply their own protective equipment but shall not be required to provide equipment to County staff.
6. *Should cremation costs be a separate line item?*
Yes, cremation costs should be indicated as a separate line item. This is currently missing from Exhibit D, Price Proposal. Please use the revised attached Exhibit D and include this in your proposal.
7. *Are subcontractors allowed to be used for drivers?*
Yes, subcontractors are allowed but must be disclosed in your proposal and the County must be updated if any of these subcontractors change.

8. *What is your interpretation of "response time"?*
Response time means from the first initial contact made.

9. *What kind of references are you looking for?*
Please use your best judgment when providing the County with your references. Examples would be other counties you provide services for, agencies you work closely with, or entities that utilize a portion of your services.

Questions shall be directed to:

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