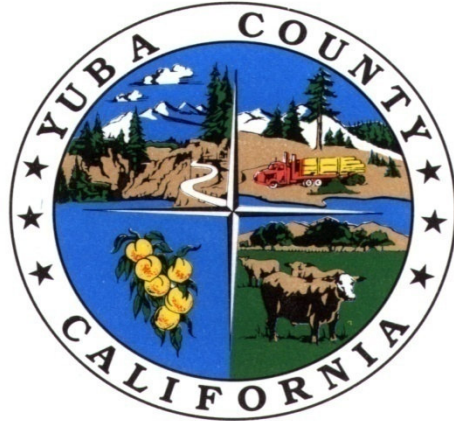


**COUNTY OF YUBA
REQUEST FOR PROPOSAL
SOUTH ANNEX BUILDING
ASBESTOS ABATEMENT**



**Due Date: November 13, 2009
Time: 2:00 PM, PST.**

October 19, 2009

To: All Interested Vendors

Re: Request for Proposals, County of Yuba, South Annex Building, Asbestos Abatement

1. Introduction

The County of Yuba is anticipating vacating and demolishing our South Annex building at 938 14th Street in Marysville, CA sometime in the next twelve months. In preparation for the demolition process, the County is seeking proposals for asbestos abatement services based on an Asbestos Survey Report, dated June 3, 2009, by ATC Associates, Attachment #1.

2. Scope of Work

The services required by the County include:

- Inspection and abatement of South Annex Building (approx. 37,679 sq ft.).
- Abatement must include the collection and disposal of all asbestos containing and contaminated materials and subsequent cleaning of contaminated areas as required by law to demolish building.
- Abatement, collection and disposal must be performed in accordance with all applicable laws. Vendor is solely responsible for knowledge of and compliance to all applicable laws and regulations.
- Securing all required permits and notifications as required by law. All fees for such permits and notifications are the responsibility of the Vendor. Vendor shall provide copies of all such permits and notifications to County.
- Provide site security during abatement operations.

3. Proposal Requirements

All Vendors are required to provide the following information in this order with their submissions:

- A profile of the firm outlining its history and experience.

- A detailed listing of asbestos abatement experience. Vendors must have a minimum of five (5) years experience in the performance of Asbestos Abatement.
- A complete list of personnel who will be assigned to this project. This will include their relevant experience, qualifications, and responsibilities, etc. In addition, the consultant shall have knowledge of and be able to apply all applicable codes, standards and regulation to this project.
- A minimum of three (3) client references from projects of similar size and scope.
- Copies of all documentation necessary to do the work required including certifications, licenses and proof of insurance.
- Vendor's DUNS Number.
- Time required to execute the work requested.
- A statement of project cost. Proposal must detail services required to be provided and clearly itemize the cost of each task to be performed.

4. Vendor Requirements

- Vendor shall be licensed by the State of California to perform scope of services described herein, and selected vendor shall submit a copy of all required licenses and certification prior to contract award.
- Vendor shall use competent persons, certified and qualified in the techniques of asbestos abatement, handling, and disposal in strict accordance with all applicable federal, state, and local regulations, standards, and codes governing asbestos abatement and any other trade work done in conjunction with the abatement. The most recent edition of any relevant regulation, standard, document, or code shall be in effect. Where conflict among the requirements or with these specifications exists the most stringent requirements shall be utilized.
- Vendor shall perform work at a time and in a manner that offers minimum interference and disruption to the normal activities of the facility.
- Any additional work or change orders require prior written approval by County. All work performed and completed under the resulting agreement is subject to the acceptance of the County or its authorized representatives. Failure to take corrective action within 24 hours after personal or telephonic notice by the County's representative on items affecting essential use of the facility, safety or the preservation of property, and within ten days following written notice on other deficiencies, will result in the County taking whatever corrective action it deems necessary. All costs resulting from such action by the County will be claimed against Vendor.
- Upon award of contract, vendor shall be required to submit a Certificate of Insurance endorsing County of Yuba as additional insured. See attached Sample Agreement for specific requirements.

5. **Mandatory Pre-Proposal Conference**

A conference will be held at the site, 938 14th Street, Marysville, by the flagpole in front of the South Annex located at 938 14th St. Marysville, CA on **Thursday, October 29, 2009 at 10:00 A.M. PST**. Attendance at the pre-proposal conference is mandatory and will be the only opportunity to view the area under consideration and to review the scope of work with the County.

6. **Project Schedule**

Time is of the essence for this project. The County's preference is to have this project complete within 45 days from award date.

7. **Resulting Agreement**

The successful vendor will enter into a contract for services with the County based upon the information contained in this request for proposal and the Vendor's submission and any modifications thereto (Sample Agreement attached.) It is the vendor's responsibility to verify site conditions and specifications.

8. **Evaluation Criteria**

The contract(s), if awarded, will be awarded to the Vendor whose proposal is considered the best value to the County. Best value will be determined based on price, responsiveness, and responsibility.

The following criteria will be used to evaluate vendor proposals:

Price

- Lowest price for total cost of abatement services

Responsibility

- References and prior experience
- Vendor and employee certifications and licenses
- Financial stability of the vendor

Responsiveness

- Responsiveness to terms and conditions and ability to meet the specifications of this request

Thus the result will not be determined based solely on price. Although price is a factor, the County will consider awarding the contract(s) to the vendor which meets the best interest of the County as interpreted by the County.

9. Submission Details

Three (3) copies of proposals marked " **Yuba County South Annex Asbestos Abatement**" addressed to:

Yuba County Administrative Services
Attn: Purchasing Agent
915 8th St. Ste. 119
Marysville, CA 95901

Due by **Friday, November 13, 2009 by 2:00 pm PST**

Proposals will not be publicly opened and read. Proposals will be privately reviewed and evaluated by a County evaluation team. Proposals shall be valid for 90 days following the submission date. Yuba County will not be liable for any costs incurred by the Vendor in preparing or submitting a proposal.

The County reserves the right to cancel this Request for Proposal for any reason without any liability to any vendor or to waive irregularities at its discretion. This solicitation does not constitute a contract, offer of employment, or offer of purchase. The County makes no representation any contract will be awarded to any respondent to this solicitation. The County also reserves the right to reject any and all proposals at its sole discretion.

All proposals and materials submitted become property of the County. All proposals received are subject to the "California Public Records Act."

Vendors must also provide a signed **Waiver and General Release** and **Notice of Intent to Respond** (attached) to the Purchasing Office by **2:00 P.M. PST on Tuesday, October 27, 2009**. These may be emailed, faxed, mailed or hand delivered.

10. Contact Information

Clarification of terms and conditions of the proposal process shall be directed to:

Yuba County Purchasing and Contracts
Ann Mehta
915 8th St. Ste. 119
Marysville, CA 95901
Telephone: 530-749-7880
Fax: 530-749-7884
E-mail: amehta@co.yuba.ca.us

Questions must be received in writing (fax or email) by 2:00 PM PST on Wednesday, November 4, 2009. All questions and answers will be posted on

the County website as an addendum to the RFP at least four days before the due date of the RFP.

KEY DATES

Listed below are the important actions and dates and times by which the actions must be taken or completed.

Action	Date	Time (PST)
Waiver and Intent to Respond	10/27/09	2:00 PM
Pre-Proposal Meeting	10/29/09	10:00 PM
Questions for clarification	11/4/09	2:00 PM
Answers Posted	11/10/09	2:00 PM
Proposals Due	11/13/09	2:00 PM

We appreciate your consideration of this request and look forward to your response. Please send questions in writing to the address or email listed above. Answers to questions will be provided to all vendors.

Ann Mehta,
Assistant Purchasing Agent

**WAIVER AND GENERAL RELEASE RE:
ACCESS TO COUNTY OF YUBA PROPERTIES
REQUEST FOR PROPOSAL
S. ANNEX ASBESTOS ABATEMENT**

In consideration of receiving a limited and permissive right to enter COUNTY OF YUBA properties, IT IS AGREED THAT the undersigned hereby releases the COUNTY OF YUBA, its agents, officers, directors, attorneys and employees (collectively referred to hereinafter as "COUNTY") to the greatest extent provided for under law for the following matters that arise in any way out of the activities specified herein:

1. Any and all claims for personal injury or death to the undersigned, whether or not caused in whole or in part by the negligence or other acts or omissions of COUNTY, except for COUNTY's active negligence, and regardless of whether such injury is caused in whole or in part by the undersigned, whether alone or together with or in association with others;
2. Any and all claims for any real or personal property damage, whether or not the property is owned by or in the custody or possession of the undersigned, and whether or not caused by COUNTY or others, except for COUNTY's active negligence, and regardless of whether the damage is caused in whole or in part by the undersigned;
3. Any and all claims for any damage, injury, loss, expense or liability incurred or arising from any act or omission of the COUNTY, any individual, company or agency in relation to transportation services to or from COUNTY facilities; and
4. Any and all claims for any damage, injury, loss, accident, delay, irregularity, indebtedness, expense or liability incurred or arising from weather, illness, or federal, state, county or COUNTY rule, regulation or restriction.

IT IS FURTHER AGREED that the undersigned will, to the greatest extent authorized under law, indemnify, defend, hold harmless and release the COUNTY from any and all claims, demands, actions, and damages, including but not limited to attorneys' fees and reasonable costs, brought against the COUNTY for any injury arising out of or caused by the undersigned's negligence or any acts, omissions or conduct of the undersigned in relation to and arising out of the activities specified in this Waiver and General Release.

IT IS FURTHER AGREED that the undersigned understands, consents, and agrees to the terms and conditions set forth above, and that his/her consent and agreement to this Waiver and General Release is a condition precedent to COUNTY's grant of a limited and permissive right of entry.

The foregoing is agreed to this _____ day of _____, 2009:

PRINTED NAME

COMPANY NAME

TELEPHONE #

() _____

FAX #

Signature

() _____

**NOTICE OF INTENT TO RESPOND
TO REQUEST FOR PROPOSAL
YUBA COUNTY S. ANNEX ASBESTOS ABATEMENT**

_____ (Company) received the solicitation for S. Annex Asbestos Abatement Services.

We have reviewed the solicitation and we: Do Do not intend to provide a proposal.

Company: _____

Representative: _____

Position: _____

Business Mailing Address: _____

Telephone: _____

Fax: _____

E-mail: _____

Please return this **Letter of Intent to Respond** and attached **Waiver and General Release** by **2:00 P.M. PST. On Tuesday, October 27, 2009** to:

County of Yuba Purchasing and Contracts
Attn: Ann Mehta
915 8th St. Suite 119
Marysville, CA 95901
Email: amehta@co.yuba.ca.us
Fax: 530-749-7884