

**Security Guard Request for Proposal  
Clarification of Hours  
Per Addendum#1**

**Yuba County Courthouse**

# of Guards	
3	7:30 – 5:30 Monday through Friday 10 hours per day * Guards back each other up for lunch coverage

**Superior Court Annex**

# of Guards	
1	8:00 – 12:00 and 1:00 – 5:00 Monday through Friday 8 hours per day (closed for lunch hour)

**One Stop Center**

# of Guards	
1	7:30 – 6:00 Monday through Thursday 7:30 – 5:30 Friday only  Plus occasional evening service hours 10 ½ hours per day Monday through Thursday 10 hours per day Friday only

**Government Center**

# of Guards	
1	8:00 – 6:00 Monday through Friday 10 hours per day  Plus additional evening meetings <ul style="list-style-type: none"> <li>• Additional 2 - 3 hours per month for evening board meeting on first Tuesday of each month</li> <li>• Additional 2 - 3 hours per month for evening LAFCO meeting on first Wednesday of each month</li> <li>• Additional 2 - 3 hours per month for evening Planning Commission on the third Wednesday of each month</li> <li>• Additional 2 – 4 hours total for Youth Commission meetings on the second and fourth Monday of each month (1 – 2 hours each)</li> </ul>

**Packard Center**

# of Guards	
1	<p>Guard coverage 24 hours per day</p> <ul style="list-style-type: none"><li>• During business hours 7:30 - 5:30 staffing guard desk in Health &amp; Human Services (HHS) with occasional guard tour of facility<ul style="list-style-type: none"><li>○ Guard to be posted at HHS door during entry / egress hours of 7:30-8:00 a.m. and 5:00-5:30 p.m.</li></ul></li><li>• Patrolling guard tour of property during non-business hours including evenings, weekends, and County holidays.<ul style="list-style-type: none"><li>○ Use of vehicle (bike, cart Segway, car optional)</li></ul></li><li>• Occasional evening / off hour meetings (scheduled ahead of time) for Department of Child Support Services during weekend and holidays in DCSS space or at Superior Court Annex.</li><li>• Cost of afterhours guard to be shared among the three tenants</li><li>• Additional services to be upon request by designated building Point of Contact</li></ul>

**Please note:**

In each location with a single guard, it is the vendors' option to staff with one guard or to staff with staggered shifts to minimize overtime.