



SMARTSVILLE CEMETERY DISTRICT
Yuba County Government Center, Board Chambers
915 Eighth Street, Suite 109A
Marysville, California

AGENDA

NOVEMBER 14, 2017 – 8:30 A.M.

CALL TO ORDER: Welcome. As a courtesy to others, please turn off cell phones or other electronic devices which might disrupt the meeting. Thank you.

- I **ROLL CALL** – Directors Vasquez, Leahy, Lofton, Bradford, Fletcher
- II **PUBLIC COMMUNICATIONS: Any person may speak about any subject of concern within the jurisdiction of the District which is not on today’s agenda. The total amount of time allotted shall be limited to a total of 15 minutes and each individual or group will be limited to no more than 3 minutes. Prior to this time, speakers are requested to fill out a “Request to Speak” card and submit it to the secretary.**
- III **ACTION ITEMS**
- A. Approve meeting minutes of October 24, 2017.
- B. Adopt fee schedule.
- V **BOARD AND STAFF MEMBER REPORTS**
- VI **ADJOURN**

The complete agenda, including backup material, is available at the Yuba County Government Center, 915 8th Street, Suite 109 and www.yuba.org. Any disclosable public record related to an open session item on the agenda and distributed to all or a majority of the Board of Directors less than 72 hours prior to the meeting are available for public inspection at Suite 109 during normal business hours. In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board's office at (530) 749-7510 or fax (530) 749-7353. Requests must be made two full business day before the start of the meeting.



SMARTSVILLE CEMETERY DISTRICT

MINUTES

OCTOBER 24, 2017 – 11:00 A.M.

Call to order 11:00 a.m. with a quorum being present as follows: Directors Andy Vasquez, Mike Leahy, Gary Bradford, and Randy Fletcher. Director Doug Lofton was absent. Also present were County Counsel Courtney Abril and Clerk of the Board of Supervisors Donna Stottlemeyer. Chair Fletcher presided.

I ROLL CALL – Directors Vasquez, Leahy, Lofton, Bradford, Fletcher – Director Lofton absent

II ELECTION OF CHAIR - VICE CHAIR – SECRETARY

MOTION: Move to appoint Director Fletcher Chair and Director Lofton Vice Chair

MOVED: Gary Bradford SECOND: Andy Vasquez

AYES: Andy Vasquez, Mike Leahy, Doug Lofton, Gary Bradford, Randy Fletcher

NOES: None ABSENT: Doug Lofton ABSTAIN: None

MOTION: Move to appoint Clerk of the Board of Supervisors Secretary

MOVED: Gary Bradford SECOND: Andy Vasquez

AYES: Andy Vasquez, Mike Leahy, Doug Lofton, Gary Bradford, Randy Fletcher

NOES: None ABSENT: Doug Lofton ABSTAIN: None

III PUBLIC COMMUNICATIONS: None

IV ACTION ITEMS

A. Adopt District fee schedule. Pulled from consideration at the request of County Counsel Courtney Abril.

B. Consider and adopt meeting schedule. County Counsel Courtney Abril recapped requirements for regularly scheduled meetings.

MOTION: Move to establish quarterly meeting schedule on the fourth Tuesday of February, May, August, and November at 8:30 a.m.

MOVED: Gary Bradford SECOND: Andy Vasquez

AYES: Andy Vasquez, Mike Leahy, Doug Lofton, Gary Bradford, Randy Fletcher

NOES: None ABSENT: Doug Lofton ABSTAIN: None

V BOARD AND STAFF MEMBER REPORTS

County Counsel Courtney Abril: Potential memorandum of understanding with Browns Valley Cemetery District for consulting services and administering burials

Auditor-Controller Rich Eberle: Audit of District records

VI ADJOURN: 11:20 a.m.

Chair

ATTEST: DONNA STOTTLEMEYER
Secretary, Clerk of the Board of Supervisors

Approved: _____

SMARTSVILLE CEMETERY DISTRICT
915 8th Street, Suite 109
Marysville, CA 95901

EFFECTIVE NOVEMBER 14, 2017

_____ BURIAL PLOT (*includes one burial/cremains).....	\$350	_____
_____ ENDOWMENT FEE (Each person buried**)	\$200	_____
_____ NON-RESIDENT FEE.....	\$250	_____
_____ CREMAINS BURIAL FEE (one container).....	\$250	_____
_____ TRANSFER FEE	\$50	_____
_____ DISINTERMENT FEE	\$250	_____
_____ TEMPORARY MARKER***	\$50	_____

* Each burial plot may contain the following:

- One (1) full burial and two (2) cremains; OR
- Three (3) cremains

** Endowment Fees are non-refundable/non-transferrable

***Temporary Marker: This fee will be refunded upon the placement of a permanent marker within six months.

Smartsville Cemetery District does not set markers or move existing markers. For that service, please call a local monument company.