



COUNTY COUNSEL

Budget Category	Budget 2006/07	Requested 2007/08	Recommend 2007/08	Change (Col 3-Col 1)
APPROPRIATIONS				
Salaries & Benefits	\$650,928	\$976,847	\$976,847	\$325,919
Svs & Supplies	\$69,372	\$86,757	\$86,757	\$17,385
Other Charges	\$0	\$0	\$0	\$0
Fixed Assets	\$0	\$1,300	\$1,300	\$1,300
Cap/Imp Other Finance	\$0	\$0	\$0	\$0
Cost Reimbursements	-\$332,381	-\$360,624	-\$360,624	-\$28,243
A-87 Charges	\$0	\$0	\$0	\$0
Total Appropriations	\$387,919	\$704,280	\$704,280	\$316,361
REVENUES				
Fed/State Revenue	\$0	\$0	\$0	\$0
Grant Revenue	\$0	\$0	\$0	\$0
Realignment Revenue	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$214,732	\$209,099	\$209,099	-\$5,633
Fund Balance	\$0	\$0	\$0	\$0
General Fund	\$173,187	\$495,181	\$495,181	\$321,994
Total Revenues	\$387,919	\$704,280	\$704,280	\$316,361

Program Description

The County Counsel office provides legal advice to all County departments. It is also charged with being available, at no charge, to County boards, commissions and districts. Material that is received in the office is logged. As appropriate, matters are assigned to the attorneys by the Chief Deputy. The assignment and due date are then logged as is the actual date of completion. Litigation material goes to the County Counsel for review and appropriate action. This material is also logged and additionally, calendared as needed. Time is logged in 15 minute intervals. Short phone calls, hallway encounters and the like, escape time logging. The County time application is used. Weekly meetings among all attorneys, as well as office circulation of work product are used to keep all staff aware of current office work.

Major Accomplishments FY 2006/07

The last year was unusual due to illness. In spite of the illness the attorneys and support staff provided what appears to be exemplary service to our clients.

We have added two attorney positions this year and at this time, they have been working less than a month. An attorney with ten years' experience is now acting Personnel/Risk Management Director and has been essentially unavailable since January, 2007. If the attorney does not return, replacement will be necessary.

In spite of entirely unreasonable requests for service, the office has met the Departments' needs. This conclusion is based on Department feed back. Major delays in service were regarding items retained for attention and response by the County Counsel.

Major Goals FY 2007/08

- ✓ Integrate office assignments with attorney talents, background and interests.
- ✓ Complete research regarding County Ordinance Code Maintenance in coordination with Clerk of the Board and provide options to the Board of Supervisors.

Office Statistics

Based upon the first nine months of this fiscal year, six county departments used 44.4% of County Counsel Time. For A-87 purposes, time keeping is being refined and made more accurate.