



Deputy Sheriff Trainee/Deputy Sheriff

Hiring Range Deputy Sheriff: \$4,485 - \$5,454 / mo.

Deputy Sheriff Trainee: \$4,231/mo.

Additional Pay: 2.5% for Associate's Degree or 5% for Bachelor's Degree

Official County Applications Available at: www.co.yuba.ca.us

[View complete Class Specifications on the Human Resources & Organizational Services homepage](#)

Final Filing Deadline:

Open until filled-Apply Immediately

The County of Yuba is recruiting on a continual basis to fill Deputy Sheriff Trainee/Deputy Sheriff positions. The Deputy Sheriff Trainee is a recruiting and training level classification established to qualify candidates for duties as a Deputy Sheriff in the Yuba County Sheriff's Department. Incumbents must undergo a formal and comprehensive training program in a California P.O.S.T. certified academy. Upon satisfactory completion of the training and graduation from the academy, the trainee will be promoted to the level of Deputy Sheriff. Failure to successfully complete training as prescribed and therein graduation from the academy will result in termination. The Deputy Sheriff will perform a wide variety of patrol officer and related duties required to effectively respond to and resolve the normal scope of peace situations, including the protection of life and property, enforcement of laws and ordinances, criminal investigation, crime prevention and suppression, case preparation and testimony, and providing information and assistance to the public and perform related duties as assigned. Incumbents may be assigned to a specific geographic area for patrol, investigations, crime prevention or other peace officer-related functions. This is the journey level in the law enforcement patrol officer series.

EMPLOYMENT REQUIREMENTS

The minimum and preferred requirements are listed below. While the following requirements outline the minimum qualifications, Human Resources reserves the right to select applicants for further consideration who demonstrate the best qualifications match for the job. Meeting the minimum qualifications does not guarantee further participation in selection procedures.

Minimum Requirements Deputy Sheriff Trainee: Graduation from high school and currently enrolled in a California P.O.S.T. Basic Academy. *Please Note: Applicants currently enrolled in the academy must provide a letter from the academy stating anticipated graduation date. Applicants cannot be appointed to a position until they possess a P.O.S.T. Basic Academy Certificate.*

Minimum Requirements Deputy Sheriff: Graduation from high school and possess a California P.O.S.T. Basic Certification.

Preferred Requirements Deputy Sheriff: In addition to the minimum, paid or volunteer law enforcement experience and/or experience as a patrol officer.

Special Requirements: Applicants are required to submit a background packet (Personal History Statement) with their application. Must meet the State of California requirements for peace officer status (830.1 CA Penal Code) including, passing a detailed background investigation with a fingerprint check, no felony convictions, passing a medical exam and psychological exam. Applicants must be a U.S. Citizen at time of appointment (pursuant to Government Code Section 1031) and at least 18 years of age. Possess and maintain firearms qualification. DMV printout prior to hire.

Licensing: An applicant must possess a valid California Class C driver's license within 10 days of employment, and maintain throughout employment.

Working Conditions: This position requires rotational shift work on an ongoing basis including nights, weekends and holidays and the exposure to potentially life threatening circumstances.

BENEFITS AND COMPENSATION

MERIT INCREASE:	Typically 5% each year for the first 7 years	DENTAL/VISION:	County pays 100% Basic Plan Premiums for EE only and 80% for dependent(s)
RETIREMENT:	Safety Classifications Classic: 2% @ 50 New: 2.7% @ 57 (1/1/13 CalPERS Pension Reform).	LIFE:	County provides \$20,000 in life Insurance coverage
VACATION:	12 days for first 5 yrs with incremental increases every 5 yrs thereafter, up to 20 yrs	UNIFORMS:	Annual uniform allowance provided of \$880
HOLIDAYS:	An average of 13 paid holidays per year (this includes 2 floating holidays)	SPECIAL VAC DAY:	Earn an extra vacation day if zero hours of sick leave are taken in a calendar year
SICK LEAVE:	Accrued every payroll period, up to 12 days per yr	DEFERRED COMP:	Voluntary Deferred Compensation plan(s) are available
EDU. INCENTIVE PAY:	2.5% for Associate's Degree 5% for Bachelor's Degree	EE ASST. PROGRAM:	County paid confidential family wellness plan
HEALTH:	The County pays 90% of the Basic Plan premium for employee only and 70% for dependent(s)	UNION AFFILIATION:	Deputy Sheriffs' Association
		FLSA STATUS:	Non-Exempt

Submit Completed Official County Applications to:
Human Resources and Organizational Services, 915 Eighth Street, Suite 113, Marysville, CA 95901

COUNTY OF YUBA

Yuba County is located in the Northern Sacramento Valley, approximately 40 miles north of the State Capitol, Sacramento, and two hours away from San Francisco and Lake Tahoe. The boundaries stretch from the farms and orchards of the valley to the timberlands of the Sierras. With an estimated population of 70,000, Yuba County offers its residents the many advantages of a rural lifestyle, away from the pressures of the urban areas. The County's rivers, lakes and outdoor recreation areas provide excellent hunting, fishing, boating, and skiing opportunities.

Statement of Commitment—We are dedicated to providing responsive, innovative and sustainable services that enhance the quality of life and uphold the public trust and interest.

APPLICATION/SELECTION PROCEDURES

TO APPLY FOR DEPUTY SHERIFF / DEPUTY SHERIFF TRAINEE:

Submit an official Yuba County employment application, personal history statement, copies of valid license(s), certificate(s) and college transcripts, diploma or grade reports to County of Yuba – Human Resources and Organizational Services, 915 Eighth Street, Suite 113, Marysville, CA 95901. Official County applications and materials are available online at www.co.yuba.ca.us or at the Human Resources and Organizational Services Department. **Note: All diplomas or degrees must be from an accredited college or university. To obtain information regarding accreditation, refer to the US Department of Education Office of Post Secondary Education at: <http://www.ope.ed.gov/accreditation/>.** *Applicants currently enrolled in the academy must provide a letter from the academy stating anticipated graduation date. Applicants cannot be appointed to a position until they possess a P.O.S.T. Basic Academy Certificate.*

APPLICATION SCREENING:

To begin the hiring process, an applicant must submit a completed County application and Personal History Statement prior to the final filing deadline. **We are accepting applications on a continual basis. However, this recruitment may close without notice after a sufficient number of applications are received.** Applications must be completed legibly, all questions must be answered, and the required documentation must be provided. All applicants will be given written notice regarding the status of their application and selection procedures. Please refer to the Employment Application Instructions, which accompanies the County application, for additional details. Failure to provide the required documentation may result in rejection of your application.

PERSONAL HISTORY STATEMENT:

Additionally, applicants are required to complete a background packet (Personal History Statement) that consists of a series of questions regarding his/her background, education, training, previous work history, life experiences and personal traits. **The background packet must be completed and submitted along with the employment application.** The background packet is located on the Human Resources and Organizational services website and can also be found under the background/hiring tab at <http://www.post.ca.gov/forms.aspx>. Select the document titled Personal History Statement – Peace Officer POST 2-251. A preliminary review of the Personal History Statement will be conducted for each candidate who meets minimum qualifications to determine which candidate(s) best meet the professional standard criteria adopted by the Yuba County Sheriff’s Department. Only applicants who pass this preliminary review will move forward in the selection procedures process.

MINIMUM QUALIFICATIONS:

All applicants must clearly demonstrate they meet the minimum qualifications, by the final filing deadline, to be considered in the selection and testing phases of the process.

EDUCATION AND EXPERIENCE:

Education and experience as detailed on the employment application will be thoroughly reviewed. Please include all experience, education, and training pertinent to the knowledge, skills and abilities required for the position. This is an essential part of the process and will be used to determine further eligibility to participate in the next phase of the selection procedures.

TESTING ACCOMMODATION:

If special accommodations are required at any stage of the selection process, complete the Request for Reasonable Accommodation in the Examination Process Form and provide the required documentation by the final filing deadline. The form can be obtained by accessing the link on the Human Resources and Organizational Services homepage or by contacting Human Resources.

VETERAN’S CREDIT:

All applicants who have successfully completed the application/selection procedures and examination process may be eligible for veteran’s credit. Applicants must have served on active duty for a period of not less than 90 days in the armed forces in time of war or national emergency, or in time of peace in a campaign or expedition for service in which a medal has been authorized by the government of the United States and who has been discharged or released under honorable conditions, and widows of such persons shall be allowed credit. Military Records Form DD214 must be submitted for further review and determination of appropriate credits.

WAIVER OF SELECTION PROCEDURES:

When selection procedures have been publicly announced and the number of applicants meeting the minimum qualifications for the position is five or less, the Human Resources Director may, at her/his discretion; a) Waive the competition entirely and submit the names of the applicants meeting the minimum qualifications to the appointing department, b) Revise the conditions of competition to a more practical basis under the circumstances.

EMPLOYMENT ELIGIBILITY LIST:

An employment eligibility list is established for those applicants who successfully pass all phases of the examination process. This list will be held for a maximum of **six months** from the date the list is certified. For each vacancy the top five (5) ranks on the list will be certified to the department for final selection, which will include a departmental interview.

ORAL PANEL INTERVIEW:

After certification of the employment eligibility list the Sheriff's Department will notify the applicant of time and date of his/her oral panel interview. The oral panel typically consists of two or three individuals who will conduct the interview. The applicant will be asked a series of questions about his/herself, knowledge of the Yuba County Sheriff's Department, qualifications for the job and basic understanding of law enforcement. The applicant may also be asked questions about hypothetical situations to test his/her ability to make decisions and use sound judgment and common sense.

PHYSICAL AGILITY TEST:

The top candidate(s) may be required to complete a physical agility test dependent on when the POST Basic Certificate was issued. The physical agility examination information is available on the POST website, www.post.ca.gov, select Hiring tab and the link under Peace Officers – Find Physical Ability Testing Information. The selected candidates will be notified of the date/time and location of testing.

BACKGROUND INVESTIGATION:

If an applicant successfully completes the oral panel interview, and agility test (if applicable), a background investigator will conduct a thorough investigation of his/her personal history. The applicant will be required to undergo fingerprinting for the purposes of criminal history information. Background investigations may include verification of education, professional licenses and/or certifications, credit history, driving history, previous work history, personal and professional references, and records of mandated drug and alcohol testing as required for safety sensitive transportation work by Department of Transportation.

CONDITION OF EMPLOYMENT

All appointments to a position are contingent upon successful completion of the following items:

PSYCHOLOGICAL EXAMINATION:

If an applicant successfully completes the background investigation, a designated psychologist will conduct a psychological examination to determine his/her suitability for the position.

LICENSING AND CERTIFICATIONS:

Some positions are mandated by law to possess and maintain specialized certificate(s), license(s) and/or registration(s) at the time of appointment. Certain positions are required to obtain such items within an established timeframe or be subject to dismissal.

PRE-EMPLOYMENT MEDICAL REVIEW/EXAMINATION:

If an applicant successfully completes the psychological examination, he/she will be required to complete a pre-employment medical review/examination, which may include drug screening, to assess his/her overall medical suitability for the position.

IMMIGRATION REFORM AND CONTROL ACT OF 1986:

Selected applicant(s) are required to submit documents verifying the applicant's identity and authorization to work in accordance with the Immigration Reform and Control Act of 1986.

AGENCY SHOP:

All new, regular employees, with the exception of supervisory position(s), shall be required to join the employee association or pay a 'Fair Share Fee' as a condition of employment.

DISASTER SERVICE WORKERS:

All Yuba County Employees are designated Disaster Service Workers through state and local law (California Government Code Section 3100-3109). Employment with the County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Worker-related training as assigned, and to return to work as ordered in the event of an emergency.