



# County of Yuba

<b>SUPPLEMENTAL QUESTIONNAIRE</b>	
<b>Juvenile Corrections Officer I/II</b>	
APPLICATION & SUPPLEMENTAL QUESTIONNAIRE DEADLINE:	<u>Open Until Filled – Apply Immediately</u>
APPLICANT NAME: _____	Send this and all application materials to: Yuba County Human Resource 915 Eighth Street, Suite 113 Marysville, CA 95901

This supplemental questionnaire is an integral part of the selection process. Your answers to these questions will be thoroughly evaluated in order to determine the most suitably qualified applicants to continue in the selection process. It is important that responses be as detailed as possible. A resume may be submitted but will **NOT** be accepted in lieu of a completed supplemental questionnaire. **FAILURE TO SUBMIT A COMPLETE COUNTY APPLICATION AND THIS SUPPLEMENTAL QUESTIONNAIRE TO THE YUBA COUNTY HUMAN RESOURCES DEPARTMENT WILL ELIMINATE YOUR APPLICATION FROM BEING CONSIDERED FURTHER IN THE SELECTION PROCESS.**

Juvenile Corrections Officers are assigned to the Juvenile Hall division of the Probation Department and work in a secure area within the detention facility. Working conditions involve the potential for high stress levels, exposure to loud noises, blood/air borne pathogens and hostile situations. Incumbents must work with a highly manipulative and psychologically challenging client population and must be able to maintain professional composure. Juvenile Corrections Officers must be alert, responsible, diligent and thorough and have the ability to respond to emergency and crisis situations calmly and effectively and be able to exercise good judgment and make sound decisions in a variety of conditions. This position requires the ability to work with physical skill and/or strength sufficient to handle emergency situations such as medical emergencies, defending oneself, pursuing, disarming, subduing and/or restraining juveniles. Depending upon assignment, tasks require occasional exposure to adverse weather conditions (extreme heat/cold, wet conditions).

Responsibilities include performing basic intake duties such as receiving, orientation, preparing and processing appropriate documents in regards to juvenile detainees; following department rules and procedures to maintain a safe and secure facility; helping to provide a healthy, safe and functional, nurturing environment for the physical and emotional well being of juveniles; monitoring juveniles, activities and facility environment and following safety protocols; observing conduct and behavior of detainees and maintaining order and discipline at all times; responding to and managing mental and behavioral health issues, including assaultive behavior, anger management, physical abuse and verbal abuse that may be directed by a minor to him/herself, another minor, or toward employees; supervising, directing, monitoring, overseeing, instructing and advising juveniles on a range of issues pertaining to family, personal hygiene, education, daily living activities and other areas as needed; responding to medical needs of juveniles by providing first aid for minor problems and assisting with more serious health issues; administering medication as prescribed and approved; and facilitating and monitoring extracurricular activities of juveniles.

Q#	Supplemental Questions	Answer
1	Have you completed some college course work from an accredited college/university in psychology, administration of justice/criminology, sociology, social work, general studies or a related area?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Are you willing to work non-traditional work shifts, including swing, graveyard, weekends and holidays on an on-going basis?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Are you willing to work in a lock down facility?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Are you able to pass a detailed background investigation with a fingerprint check?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Are you able to work in a fast-paced, high stress environment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Are you able to accept clients' differences and interact with them in a non-judgmental manner?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	Are you able to deal calmly and think clearly with angry people when the problem is not your fault and/or the resolution is out of your authority?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8	Are you able to be subjected to abuse and profane language on the phone or in person and deal	<input type="checkbox"/> Yes <input type="checkbox"/> No

with it unemotionally?	
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9. Check those items which describe the type of employment atmosphere you prefer.

- Working with few rules, exercising creativity
- Collaborating with others
- Utilizing computers to perform most tasks
- Uninterrupted research
- Minimal scrutiny of results by supervisor
- Following detailed procedures and rules
- Many things going on at once, many interruptions
- Busy, fast paced work
- Large amount of public contact
- Work involving keeping track of a large number of details
- Working with established procedures and rules
- Little or no contact with others

10. How would you rate yourself in handling emergency situations? (Please check only one).

- Somewhat uncomfortable, becoming easily flustered.
- Usually not easily flustered, but often feel anxious.
- Usually extremely calm, can think clearly and do not feel particularly anxious.

**For the following questions, please type responses on a separate sheet of 8 ½ x 11 paper, reference responses to the appropriate question number and attach responses to this cover sheet.**

11. Why are you interested in becoming a Juvenile Corrections Officer?

12. What do you think would be the most challenging aspects for you personally, working with delinquent minors in a juvenile detention facility and how would you overcome them?

13. As a Juvenile Corrections Officer an essential function of the position would be working shift work (swing, nights), weekends and holidays, sometimes under stressful conditions. Are you willing and able to work shift work and how would you go about establishing good teamwork/positive attitudes with your fellow employees under these circumstances?

14. Describe in detail any experience or education that provides a basic knowledge of the juvenile justice system. Include in the response the name of the employer you worked for, dates of employment, title of your position, your specific role and responsibilities, or course name(s) and date(s) taken.

15. The Juvenile Corrections Officer position relies upon maintaining attention to the entire population being supervised. If you were supervising a group of minors and became distracted by two detainees yelling while two other detainees started fist-fighting what steps would you take to resolve it?

I attest under penalty of perjury that all the statements made in this application supplement are true, complete, and correct to the best of my knowledge and are made in good faith. I also certify I have reviewed and understand all the information contained in the General Information section of this supplement. I understand that any misrepresentation and/or falsification of my answers may make me ineligible to continue in this recruitment or any resulting employment status. My signature authorizes the County of Yuba to make any appropriate investigations to verify information.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_