



COUNTY OF YUBA

Supervising Public Health Nurse

Hiring Range: \$5,990 - \$6,607/mo

Official County Applications Available at: www.co.yuba.ca.us

[View complete Class Specifications on the Human Resources & Organizational Services homepage](#)

Final Filing Deadline:

Open Until Filled

The County of Yuba is currently recruiting for a **Supervising Public Health Nurse** in the Health and Human Services - Public Health Division. The Supervising Public Health Nurse plans, assigns, supervises, reviews and evaluates the work of public health nursing and related ancillary staff for the Yuba County Public Health function; develops goals, objectives, standards of performance and policies and procedures to meet legal, organizational and public health nursing guidelines. Provides programmatic oversight and review to multiple public health nursing programs; directs and supervises the work of public health nursing staff; performs the full range of public health nursing services including teaching, health assessment, and counseling services in connection with the prevention and control of diseases and adverse health conditions; may manage a patient caseload; performs related work as assigned.

Examples of duties and essential functions: Plans, organizes, assigns, supervises, reviews and evaluates the work of various levels of professional public health nursing work staff. May act as the Director of Nurses on a relief or as assigned basis. Makes selection of staff; trains staff and provides for their professional development; administers discipline as required. Supervises, monitors and reviews assigned programmatic areas; oversees program budgets and grants. Plans and delivers in-service presentations for public health nurses. Investigates and resolves health problems, furnishes guidance and advice regarding preventative steps and community assistance to individuals and families. Provides professional instruction, counseling and guidance to individuals and groups related to the prevention of disease and the promotion of health. Identifies at-risk populations; develops strategies to meet identified needs and to provide primary prevention and health promotions services to the community. Evaluates the health needs of individual and special population groups; identifies the symptoms of physical, mental or emotional problems and refers individuals or families to appropriate community agencies or other support services. May provide for prenatal and post-partum nursing care; may provide family planning information and counseling. May participate in the planning, operation and appraisal of a variety of public health clinics. Participates in epidemiological investigations in the home, school and the community. Interviews and instructs diagnosed and contact cases of communicable disease to promote cure and prevent contagion. Coordinates community health nursing activities with those of other County human service departments.

EMPLOYMENT REQUIREMENTS

The minimum and preferred requirements are listed below. While the following requirements outline the minimum qualifications. Human Resources reserves the right to select applicants for further consideration who demonstrate the best qualifications match for the job. Meeting the minimum qualifications does not guarantee further participation in selection procedures.

Minimum: Graduation from a four year college or university with major course work in nursing, possession of a license as a Registered Nurse, a Public Health Nurse certificate, and four years of public health nursing experience which includes either one year of experience equivalent to the County's class of Public Health Nurse III or one year supervisory experience in a medical setting.

Preferred: In addition to the minimum, a Master's Degree in Nursing or a health related field and additional years of experience at a level equivalent to the County's class of Public Health Nurse III.

Licenses and Certification: Possess license as a Registered Nurse in the State of California. Possess certification as a Public Health Nurse in the State of California. The ability to obtain a valid California Class C driver's license within ten (10) days of employment.

Special Requirements: Successfully complete an extensive background investigation which includes Live Scan fingerprinting.

BENEFITS AND COMPENSATION

MERIT:	Typically 5% each year for the first 4 years.	HEALTH/DENTAL/VISION/LIFE:	The County pays 100% of the Basic Plan premium for employee only and 80% for dependent(s)/County provides \$20,000 in life insurance.
LONGEVITY:	After 6 yrs of County service approximately 1.5% each yr through 30 yrs.	DEFERRED COMPENSATION:	Voluntary Deferred Compensation plan(s) are available
RETIREMENT:	2% @ 55 PERS Misc Formula. Yuba County does not participate in Social Security.	EMPLOYEE ASSISTANCE PLAN:	County paid confidential family wellness plan
VACATION:	12 days for first 5 yrs with incremental increases every 5 yrs thereafter, up to 20 yrs.	UNION AFFILIATION:	Yuba County Employees Association (YCEA)
HOLIDAYS:	An average of 13 paid holidays per yr, including 2 floating holidays.		
SICK LEAVE:	Accrued every payroll period, up to 12 days per year		

Submit Completed Official County Applications to:
County of Yuba, Human Resources/Organizational Services
915 Eighth Street, Suite 113, Marysville, CA 95901

The County of Yuba is a Merit based Equal Opportunity Employer encouraging workforce diversity.



COUNTY OF YUBA

Yuba County is located in the Northern Sacramento Valley, approximately 40 miles north of the State Capitol, Sacramento and two hours away from San Francisco and Lake Tahoe. The boundaries stretch from the farms and orchards of the valley to the timberlands of the Sierras. With an estimated population of 70,000 Yuba County offers its residents the many advantages of a rural lifestyle, away from the pressures of the urban areas. The County's rivers, lakes and outdoor recreation areas provide excellent hunting, fishing, and boating and skiing opportunities.

County Mission Statement: The County of Yuba shall promote quality and diverse employment and shall pursue financial health and well being of our local economy for all residents by leveraging and strengthening economic development partnerships, opportunities and resources.

APPLICATION / SELECTION PROCEDURES

TO APPLY FOR SUPERVISING PUBLIC HEALTH NURSE: Official County applications and materials are available online at www.co.yuba.ca.us or at the Human Resources/Organizational Services Department. Official Yuba County employment applications must include copies of **valid license(s), certificate(s) and college transcripts, diploma or grade reports**. All diplomas or degrees must be from an accredited college or university. To obtain information regarding accreditation, refer to the US Department of Education Office of Post Secondary Education at: <http://ope.ed.gov/accreditation/Search.asp>.

APPLICATION SCREENING: To begin the hiring process an applicant must submit a completed County application prior to the final filing deadline. Applications must be completed legibly, all questions must be answered, and the required documentation must be provided. All applicants will be given written notice regarding the status of their application and selection procedures. Please refer to the Employment Application Instructions, which accompanies the County application, for additional details. Failure to provide the required documentation may result in rejection of your application.

MINIMUM QUALIFICATIONS: All applicants must clearly demonstrate he/she meets the minimum qualifications, by the final filing deadline, to be considered in the selection and testing phases of the process.

EDUCATION AND EXPERIENCE: Education and experience as detailed on the employment application will be thoroughly reviewed. Please include all experience, education, and training pertinent to the knowledge, skills and abilities required for the position. This is an essential part of the process and will be used to determine further eligibility to participate in the next phase of the selection procedures.

TESTING ACCOMMODATION: If special accommodations are required at any stage of the selection process, complete the Request for Reasonable Accommodation in the Examination Process Form and provide the required documentation by the final filing deadline. The form can be obtained by accessing the link on the Human Resources homepage or by contacting Human Resources.

VETERAN'S CREDIT: All applicants that have successfully completed the application/selection procedures and examination process may be eligible for veteran's credit. Applicants must have served on active duty for a period of not less than 90 days in the armed forces in time of war of national emergency, or in time of peace in a campaign or expedition for service in which a medal has been authorized by the government of the United States and who has been discharged or released under honorable conditions, and widows of such persons shall be allowed credit. Military Records Form DD214 must be submitted for further review and determination of appropriate credits.

EMPLOYMENT ELIGIBILITY LIST: An employment eligibility list is established for those applicants who successfully pass the all phases of the examination processes. This list will be held for a maximum of **six months** from the date the list is certified. For each vacancy the top five (5) ranks on the list will be certified to the department for final selection, which will include a departmental interview.

DEPARTMENTAL INTERVIEW: The Health and Human Services department will notify the applicant of the date and time of his/her interview. The applicant will be asked a series of questions about his/herself and his/her related experience, education and training that exhibit the knowledge, skills and abilities essential to the job. The applicant may also be asked questions about hypothetical situations to test his/her ability to make decisions and use sound judgment and common sense.



APPLICATION / SELECTION PROCEDURES

All appointments to a position are contingent upon successful completion of the following items:

BACKGROUND INVESTIGATION:

Selected applicant(s) must undergo a background investigation. Certain positions are required to undergo fingerprinting for the purposes of criminal history information. Background investigations may include verification of education, professional licenses and/or certifications, credit history, driving history, previous work history, personal and professional references, and records of mandated drug and alcohol testing as required for safety sensitive transportation work by Department of Transportation.

PRE-EMPLOYMENT MEDICAL REVIEW/EXAMINATION:

Selected applicant(s) that successfully complete the background investigation and psychological exam (if needed) are required to complete a pre-employment medical review/examination, which may include drug screening, to assess his/her overall medical suitability for the position.

IMMIGRATION REFORM AND CONTROL ACT OF 1986:

Selected applicant(s) are required to submit documents verifying the applicant's identity and authorization to work in accordance with the Immigration Reform and Control Act of 1986.

LICENSING AND CERTIFICATIONS:

Some positions are mandated by law to possess and maintain specialized certificate(s), license(s) and/or registration(s), at the time of appointment. Likewise, certain positions are required to obtain such items within an established timeframe or subject to dismissal.

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This announcement is intended as a general descriptive recruitment guide and is subject to change. It does not constitute either an expressed or implied contract.